

## Montana Coroner Association

### Meeting Minutes

Meeting Type: Board of Directors

Called to Order on Date/Time: 04-17-24 /1703

Location: ZOOM

Roll Call:

Past President: VACANT

President: Andy Lebrun P

Vice President: Jessie Jette P

Treasurer: Jace Dicken A

Secretary: Steve Holton P

District 1: Dick Sine P

District 2: Dan Whitted A

District 3: Dick Brown A

District 4: Tom Boyer P

District 5: Beker Cuelho A

District 6: Trenton Harbaugh P

Guests: Katlynn O'Brien, Anaconda-Deer Lodge Coroner Office

Sheriff/Coroner Leo Dutton, MT POST Council

Kayla Wallace, MT DOJ/ME Office

Timothy Allred, POST Executive Director

Guest Reports: Katlyn O'Brien provided an update on Coroner Jette's status and needs after a recent traffic crash. Coroner Jette stated she did not need the BOD or Association to reach out on her behalf regarding inquests.

-Director Allred reported that POST has purchased four mannequins for Basic Coroner training. The mannequins will be stored at POST, but are available for trainings on a check out basis. Additionally, POST is currently having discussions with President Lebrun about hosting Basic Coroner training and whether to have one class or two per year. POST Advanced Coroner Training will be held December 4-6, 2024 and POST Basic Coroner will be December 9-13, 2024.

-Kayla Wallace reported that the ME's Office is working on putting out a survey to help determine coroner needs regarding training etc. The last survey was in 2020 or 2021. Kayla said there has been a 38% increase in coroner calls (in Montana) since pre-pandemic numbers. Annie Kurtz has taken the role as the supervisor for vital stats, currently hiring for the violent death reporting position. The ImageTrend replacement system is on track to roll out in the fall, with VSIMS integration in 2025.

**Old Business:** Minutes were distributed via email prior to the meeting. Trent moved to approve the minutes, 2<sup>nd</sup> by Tom. Unanimous.

-Treasure report emailed prior to meeting. Tom moved to approve the Treasurer's Report, 2<sup>nd</sup> by Steve. Unanimous.

-Conference Training Committee Report. Dick Sine reported that an FBI Agent and AUSA will be providing two hours of a reservation death investigation case study. Preferably on the last day of the convention.

-The current training agenda is:

Sunday Afternoon= 4 hours with ME's

Monday all day= Fatal Fire Investigations by Elayne Pope

Tuesday= 2 hours of medical terminology by Dick Sine with two hour FBI Case Study.

-Steve will cancel County Attorney Fulbright for Coroner Inquest Training, possibly take that topic up at a later date.

-Steve will complete POST application, likely turned in at end of conference.

-Venue Committee Report-Steve

-Banquet Event Orders are completed and reviewed. Steve will get the costs added up and forwarded to Jace.

-Scholarship Committee Report-Andy

-Dick Brown reported via email that he has received 4 scholarship applications.

-Fundraising/Raffle-Andy

-Board members will provide raffle prize donations. Dick Sine moved to spend up to \$1000 to purchase additional raffle items, 2<sup>nd</sup> by Trent. Unanimous. Andy and Jessie are the designated purchasers.

**New Business:** -Discussion about how to support Jessie and her recovery was had. Consensus to monetarily support her and her family with a \$3000 donation. With Jessie abstaining there was not a quorum to hold a vote. Tabled until May BOD meeting.

-Legislative Committee. Topic for Annual Meeting. Trent volunteered to chair a legislative committee consisting of volunteers from the membership.

-Upcoming Board positions. President, Vice President and District One are up for election at the Annual Meeting. Dick Sine is willing to run for the District One representative.

**Discussion Not On the Agenda:** Tom brought up training opportunities to post on the website. If members are aware of trainings, they can send them to Steve and he will forward them to the web manager. Tom brought up a good point that the POST Basic and Advanced Coroner classes are not there yet. Steve will have the manager move the dues form and update it to the 2024 form. Steve will also have links to the MLEA Professional Programs calendar and applications put on the website.

**Next Meeting:** Sunday, May 5<sup>th</sup> at 1030 hours at the Billings Hotel and Convention Center prior to training. Steve will secure a location to hold the meeting.

Trent moved to adjourn the meeting with a 2<sup>nd</sup> by Jessie. Meeting adjourned at 1758 hours.

**Respectfully Submitted By: Steve Holton, Secretary**