

Montana Coroner Association

Meeting Minutes

Meeting Type: Board

09-06-23 /1705

Location: ZOOM

Roll Call:

Past President: VACANT

President: Andy Lebrun P

Vice President: Jessie Jette P

Treasurer: Jace Dicken P

Secretary: Steve Holton P

Guests: Kayla Wallace (DOJ)

District 1: Dick Sine A

District 2: Dan Whitted P

District 3: Dick Brown A

District 4: Tom Boyer P

District 5: Beker Cuelho P

District 6: Trenton Harbaugh A

President Lebrun called the meeting to order at 1705 hours. Beker moved to approve the minutes from the previous meeting, which were distributed by email. Dan seconded the motion. Motion passed unanimously.

Jace provided the Treasure's report: 2023 expenditures to date = \$16047.86

2023 revenues to date= \$18786.81

The transfer of \$30,000.00 to the MS Interest Bearing Account was completed on 09-05-23.

FIB Checking Bal: **\$36,579.17** (9/5/2023)

MS Inv. Accts. Bal: **\$54,268.34** (9/5/23)

S&P Investments: 23,469.92

Savings: \$30,798.34

Net Banking Assets: **\$90,847.51**

Steve made a motion to approve the Treasurer's Report, Dan 2nd. Passed unanimously.

Old Business: Steve reported the Billings Hotel and Convention Center will host the 2024 Convention. Steve will increase blocked rooms to 60. Board approved Steve to sign the contract with BHCC.

After discussion, Steve made a motion to direct the training committee to book Elayne Pope to provide 8 hours of fire injury/death investigation training for Monday of the conference, 4 hours of training from the State Medical Examiners Office/Crime Lab on Sunday, and to have a call for presentations for 4 hours of MT Case Studies on Tuesday. Dan seconded the motion which passed unanimously.

New Business: Jace is looking into gifts and swag for conference attendees, and will reach out to prior sponsors for the 2024 conference. Jace also will look into replacing conference name tags with wristbands.

Discussion Not On the Agenda: Discussion was had on how many Offices were using ImageTrend for death reporting. Kayla reported that only 2 counties were currently not using ImageTrend. However, ImageTrend is sunsetting its case management system effective January of 2025. VDRS is currently looking for and demonstrating new systems and intends to have a new system by that time.

Kayla also reported that the new pathologist will be starting in Billings on 09-21-23.

Next Meeting: January 17th, 2024 at 1700 hours via ZOOM.

Tom moved to adjourn, seconded by Dan. Meeting adjourned at 1750 hours.

Respectfully Submitted By: Steve Holton, Secretary